

**Youth Commission
Regular Meeting
Windsor Community Center –330 Windsor Avenue
March 2, 2005**

Present: Florence Barlow – Chair; Commissioners Gange (arrived at 7:15 p.m.); Hymes, Novak, Reynolds, Speed-Copeland; Webber, Alternate Commissioner Moriarty; Katie Nowiszewski, Student Member; Mary Liz Sullivan, Youth Services Bureau; Captain LePore, Police Department (arrived at 7:11 p.m.); Michele Smith, Superintendent's Designee; Kathy Wise, Windsor Public Schools.

I. **Call to Order** - Commission Chair Barlow called the meeting to order at 7:06 p.m.

II. Chairperson's Remarks and Welcome

Ms. Barlow indicated that after a review of the State Statutes relative to Youth Commissions, it would be necessary to revise future agendas. (Captain LePore arrived) It was agreed that Standing Committee reports should be submitted to the Secretary for compilation and distribution prior to the meetings.

III. Tour of Windsorland – No representative from Recreation was present

IV. Meeting Minutes – February 2, 2005

The Commission reviewed the minutes of February 2, 2005.

Commissioner Webber noted the following correction: *Page 2, Item D, 501CIII should read 501C3.*

MOTION: A motion by Commissioner Webber, second by Commissioner Hymes to accept the minutes of the February 2, 2005 meeting as corrected. The motion passed unanimously.

(Commissioner Gange arrived)

V. Standing Reports

A promotional video on Youth Services was presented to the Commission. The video described how Youth Services Bureaus operate throughout the state. It was noted that the Youth Commission acts as an advisory board to the Youth Services Bureau. The Commission also serves as the local prevention council.

It was noted the video reviews the development and history of Youth Service Bureaus. Windsor was one of the founding Youth Services Bureaus. For approximately 6 years, Windsor was without a Youth Services Bureau and mental health issues were contracted out.

Commissioner Novak indicated that when the town ordinance was written for the Youth Commission it was the intent to serve as a commission, not as a bureau, as the Commission does not actually provide any services. Ms. Sullivan stated that this Commission is designated as the advisory board for the Youth Services Bureau.

The Commission had a discussion on the purpose of the Youth Services Commission. Chair Barlow stated that Commission's purpose is to assure getting information to the people who they are advising.

Commissioner Novak indicated that a Youth Advisory Board would be run by staff and that the purpose of this Commission is to assure services are not duplicated. After further discussion, it was agreed that Chair Barlow and Commissioner Novak would talk with the Town Manager regarding the expectations of the Youth Commission.

After the video, the Commission agreed that Ms. Sullivan should proceed with plans for the "Every 15 Minutes" program. Ms. Sullivan stated problem with Underage Drinking Grant is not all the statistics have been received from the School. She needs to get the information on the school policies relative to underage drinking, incidents of violations, etc. Ms. Smith with contact Mr. Guay to obtain this information. Captain LePore will obtain the statistics on the police violations, incidents, etc.

VI. Reports on Projects

Street Sign Theft – Commissioner Webber distributed the latest copy of the Street Sign Amnesty Day poster. Ms. Smith indicated a positive response from the Superintendent of Schools regarding the program. Commissioner Novak will notify Public Works Director to alert him of the Amnesty Day. Amnesty Day will be scheduled for April 2, 2005. Drop off locations have been identified and coordinated.

Underage Drinking- grant already discussed

Youth Council – Commissioner Mascola will not be able to work with the Youth Council. Katie indicated that they did place "Suggestion Boxes" at L. P. Wilson and 330 Windsor Avenue and they did receive a lot of information from the students who attended Winterfest.

The problems of involvement in the Youth Council seem to come down to transportation. Ms. Sullivan suggested meeting in the afternoon could help reduce this issue.

A Youth Summit is scheduled for August 26 and 29 on Diversity/Strategic Planning. At the end of the summit, each Town will have developed a project to be accomplished.

VII. New Business

Needs Assessment Survey – survey is continuing.

VIII. Round Table

Commissioner Webber noted that Winterfest was held since the last meeting. Commissioner Speed-Copeland stated that there was a positive response from the Poquonock School PTO. Also positive comments received on the nametags that were worn.

IX. Adjournment

MOTION: A motion by Commissioner Novak, second by Commissioner Gange and passed unanimously to adjourn the meeting at 8:45 p.m.

Respectfully submitted,

Janet M. Burke, Recording Secretary

These minutes were approved, as submitted, by the Youth Commission at the April 6, 2005 meeting.