



## Insurance Commission Minutes of 3/14/07 Regular Meeting

Attendees: Ed Samolyk, Chuck Erickson, David Ross, Alan Reylea, Roger Martindale, Frank Williams, Christopher Wardrop and Marty Maynard. Meeting was held in the Dr. Primus Room.

- I. No public comment.
- II. Minutes from past meeting were approved.
- III. Review and Discussion of Loss Reports –
  - a. Reviewed near-miss incident at Public Works with Insurance Commission and recommendations that followed
  - b. Reviewed monthly report of Worker Comp losses
  - c. Reviewed along with Chris Wardrop third party claims, including flooding at Quail Hollow Drive.
- IV. Old Business –
  - a. Discussed Police Explorers and Junior Explorer program, Commission requested Risk Manager to gain all policies for review by Carrier.
  - b. Mr. Wardrop discussed property assessments completed at Sage Park Middle School, LP Wilson and the Town Hall.
- V. Staff Reports – The risk manager reported on activities during the past month. This included;
  - a. Training for Public Works has been started. Excavation Safety, First Aid, Proper Lifting, Hazard Communication, Exposure Control.
  - b. Accident Investigation Training has been planned for April 5, 2007 at the Council Chambers at 9:00 am
  - c. Risk Manager reviewed highlights of response to Quail Hollow Drive flooding.
  - d. Risk Manager also reviewed property loss at Windsor High School due to electrical problem

New Business – Discussion about renewal/new business.

- VI. Adjournment

Minutes submitted by M. Maynard, staff