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WINDSOR, CT.

Approved Minutes
Library Advisory Board
Sept. 24, 2007 7PM

2008 JAN -3 A 10: 32

Windsor Public Library Mather House Conference Room

1. Call to Order- meeting called to order at 7:05 PM by Michael Raphael
Names of persons present: Curtis, Gilbert, Hogan, Overbaugh, Raphael, Stewart, Tyson, Raney
2. Public Comment- none
3. Collection Development Policy revision/update
Discussion: Laura reviewed changes to policy. Changes mostly updating terminology to reflect electronic offerings. Appendices reflect current ALA policies. Copies are available at reference desk for public review.
Motion: Move to approve policy. Unanimously approved.

Made by: Cheryl Curtis Second: Frank Stewart

Vote: Cheryl Curtis Y N A

Linnea Gilbert Y N A

Mary Hogan Y N A

Nellie Mason Y N A

Mary Ann Overbaugh Y N A

David Raney Y N A

Mike Raphael Y N A

Frank Stewart Y N A

LeighAnn Tyson Y N A

4. Volunteers needed for events
Citizen's Academy on 10/3. Night will include combination treasure hunt/quiz
Nightmare on Broad St. Looking for volunteers to help give out candy on Halloween.
5. Staff Reports (inserted)

Kidspace Highlights Fall 2007

The summer flew by with children reading and detecting at Kidspace. For the first time we offered a grand prize by lottery to Windsor students who read at least 20 minutes, six days a week for seven weeks. Of course, everyone who completed the program was able to choose a free paperback book to take home. Our grand prize was a computer built by PC Development which also donated part of cost along with Windsor Library Association.

Hamza Tanveer, who was the oh-so-happy winner, is a sixth grader at Sage Park. The addition of a grand prize didn't increase the number of children involved as I had hoped, but it certainly did make a difference in the level of involvement in summer reading as extra raffle tickets were given for various activities at the library.

Some of our most popular programs were the story times which had young children sniffing mystery odors, hunting treasures, meeting a mystery guest and learning about

real animal's hiding tricks. We also staged a crime caper for older children so they could find clues and identify a thief. Book clubs were offered for grades 2&3rd and 4-6th. We also had art programs, nature programs, mystery movies and Book Pals in an effort to bring children to the library and provide education and entertainment. Our jam-packed summer reading party was a song and dance extravaganza which had everyone singing and moving.

We began our fall programs with a safety program for preschoolers featuring robot Safety Simon. Now our preschool programs, including outreach to Headstart, Discovery Center, Nursery Schools and Boy Scouts and Girl Scouts, are in full swing.

Young Adult and Adult Programs:

81 teens signed up for the teen summer reading program.

Teen Events:

19 attended the kick-off program (ESP Evening),

9 attended the Read-A-Thon

14 attend the CSI Afternoon.

12 Attended the Fall Iron Chef program, with two pictures in the Journal Inquirer!

Monthly Meetings of Teen Advisory Group (TAG) held March through June. 25 teens have signed up for TAG, attendance 4 - 7 for each meeting.

Fall programs, see brochure.

The World War I movie series was a big hit this summer. This program was a joint project with the Windsor Historical Society to promote their exhibit "*Over There - Windsor & WWI*". In August also hosted 2, 1930's screwball comedies and for the fall we are showing a series of classic Cary Grant films on the first Thursday of each month. Attendance at films averaging 15 -20 per film. During September, October & November we are hosting several author book talks (readings, signings, panel discussions, etc), a special program with Meteorologist Art Horn who will discuss global warming, and a viewing of the documentary film *An Inconvenient Truth*. See flyer.

Wilson Branch Library

The Wilson Branch Library hopes to start construction of the new **vestibule addition** very soon. Jim Hallisey, the town's community block development coordinator, is presently accepting bids from contractors and expects to present the final plans for the project to the Town Council in October. Final revisions to the architectural plans were presented to and accepted by the town's engineering department.

The branch's **After School Tutoring Program** will resume on October 1st. We expanded the program last year to include students in grades 7 and 8 and it was so successful that, again, volunteers will meet with students in grades 1-8 for one hour each week for reading, math and homework help. Tutoring is held on Monday afternoon and evening as well as Tuesday and Wednesday afternoon throughout the school year.

Guest author **Susan Kelley Delaine** will be flying in from Georgia to the Wilson Branch Library from 1-2pm on Sat. Oct. 27th to talk about her book "**Balancing the Bowl**". Her cookbook features allergen-free, delectable and culturally diverse recipes. Favorites such as chunky red bean chili and apple bread will be available for sampling!! This free, informative program is sponsored by the Windsor Library Association,

Director's Report

Strategic Planning Day in June. Mary Etter, Director of the South Windsor Library, facilitated.

Staff brainstormed successes and challenges.

Top challenges:

Level of staffing

Staff development/increased communication with ML and Branch

Marketing/Publicity

Staff is working on specific actions to address these issues, i.e. Wilson/ML Policy Committee, Read Down Fines/Food for Fines,

We have received many helpful donations this year:

Picnic tables and umbrellas in memory of Paul Sorbo

New exterior bench funded by Rotary— old bench will be removed

Podium in memory of Gail Stanwick

Applied for Excellence in Library Architecture Award, to be announced this Spring
CT State Library "Libratects" program will feature our building this fall. Speakers will be
Laura Kahkonen and Ken Best, Architect.

Windsor Library Association mailed out fundraising flyer last week. Their Snowflake
Gala will be held on Jan. 26, 2008 here at Main Library.

Laura requested feedback on whether labels on DVDs cause skipping. Discussion about
possibility of acquiring DVD machine to clean discs.

She also asked for suggestions re: movie titles to be shown on classic movie nights.

Gave a review of library's decision to implement security camera system.

Minutes of preceding meeting

- June 6, 2007

Additions/corrections: Meeting originally set for 9/19 was held on 9/24.

Motion to accept as amended by LeighAnn Tyson. Second:

Frank Stewart

Vote: Cheryl Curtis Y N A

Linnea Gilbert Y N A

Mary Hogan Y N A

Nellie Mason Y N A

Mary Ann Overbaugh Y N A

David Raney Y N A

Mike Raphael Y N A

Frank Stewart Y N A

LeighAnn Tyson Y N A

Set next meeting date: Dec. 10, 2007

6. Adjournment

Motion to adjourn by: Nellie Mason Second: LeighAnn Tyson

Vote: Cheryl Curtis Y N A

Linnea Gilbert Y N A

Mary Hogan Y N A

Nellie Mason Y N A

Mary Ann Overbaugh Y N A

David Raney Y N A

Mike Raphael Y N A

Frank Stewart Y N A

LeighAnn Tyson Y N A

Time meeting adjourned: 7:50 pm

Respectfully submitted,
Mary Hogan