



First in Connecticut. First for its citizens.

## Economic & Community Development

*Jim Burke, Director Economic Development*  
*Jim Hallisey, Community Development Coordinator*  
*Diane McDougald, Community Dev. Assistant*

Economic Development initiatives promote the town as an attractive location for new business and existing business in order to provide jobs for residents and ensure the future economic health of the community.

The Office of Community Development (OCD) solicits and administers grant funds for a variety of activities including, but not limited to, housing rehabilitation, downpayment assistance, a small business loan program, and infrastructure improvements. In addition, the OCD is involved with neighborhood issues and assistance with the facilitation of the redevelopment of targeted properties.

<b>\$219,030</b>	<b>General Fund</b>
<u><b>840,130</b></u>	<b>Combination of grants and program income</b>
<b>\$1,059,160</b>	<b>Total Budget</b>

### ***Business Recruitment and Development***

- Assist potential businesses to find an appropriate site, secure financing, achieve town board and commission approvals and open their facility as expeditiously as feasible
- Work with the Bradley Development League (BDL), the Connecticut Economic Resource Center (CERC) and the MetroHartford Alliance to assure that all businesses that may benefit from locating in Windsor are exposed to the town

### ***Business Retention and Expansion***

- Provide ombudsman services to assist Windsor businesses
- Conduct business visits to obtain information about the needs of exiting businesses
- Partner with First Town Downtown, the Windsor Chamber of Commerce to continually improve the business climate in Windsor.

### ***Market the Town***

- Develop and distribute high quality marketing materials that highlight the assets of Windsor
- Appear at trade shows and other public events to publicize the benefits of locating in Windsor.

### ***Economic Development Planning & Redevelopment***

- Work with the Windsor Redevelopment Agency to create a redevelopment area plan for the commuter rail station area in Windsor Center
- Advise and assist the Town Council, Town Manager, and Economic Development Commission in evaluating requests for economic development incentives
- Facilitate the reuse of the town's priority redevelopment properties.

### ***Community Development General Administration***

- Solicit and administer federal and state funds, including but not limited to, Community Development Block Grant (CDBG) Small Cities and Small Town Economic Assistance Program (STEAP) funds
- Provide staff support to the Wilson/Deerfield Advisory Committee, the Economic Development Commission, Fair Rent Commission and the Human Relations Commission

- Plan and implement educational forums for local residents focusing on property improvement and financial literacy
- Address quality of life issues in neighborhoods
- Administer the Neighborhood Assistance Act (NAA) Tax Credit Program
- Promote fair housing awareness by holding educational forums
- Assist with the Town's effort to facilitate reinvestment in targeted sites.

### ***Housing Rehabilitation***

- Provide financial and technical assistance to income-eligible residential property owners to repair their homes, provide cost-effective energy conservation measures, perform lead and asbestos abatement, removal of underground storage tanks and render properties handicapped accessible.

### ***Community Facilities***

- Design and construct improvements to the Fitch Court Apartments including HVAC and security upgrades.